

## Terwillegar Community League Board Meeting

Date: **June 19, 2012**

Location: Holy Trinity Church

**Present:** Mandy, Danielle, Char, Jon, James, Monte, Michelle, Lorrie, Linda (CRC), Kim.

Regrets:

	<b>Item</b>	<b>Responsible</b>
	Call to Order: 8:00pm	
	Approval of Agenda Move: James, Second: Lorrie	
	Approval of Minutes of May 15, 2012 Move: James, Second: Michelle	
2	City of Edmonton CRC (Linda) a. Will send CRC report by email.	<b>Linda</b>
3	<p>Updates:</p> <p>1. President (Jon)</p> <ul style="list-style-type: none"> <li>- Discussed need to approach other Community Leagues, local Residents Associations, and TRAC for support with projects such as South T spray park. Ridge website lists Homeowners Association as donors.</li> <li>- Jon and James will approach other Community Leagues for donations.</li> </ul> <p>2. Vice President (James)</p> <ul style="list-style-type: none"> <li>- Revised Bylaws will be out in July. Board members to review by September meeting for discussion.</li> <li>- AGM will be in October, Bylaws will be voted on then.</li> <li>- Second permanent sign location can be on Rabbit Hill Road and South Terwillegar Drive. Building permit will be transferred from current sign location at South Terwillegar Park to Rabbit Hill road location.</li> <li>- Lettering to be done for both signs at the same time to reduce costs with plasma cutting.</li> <li>- Encroachment contract will be signed.</li> </ul> <p>Motion made: Vice President can sign the encroachment agreement with the City of Edmonton on behalf of the Board. Motion: James; Seconded: Jon. All in Favor.</p>	<p><b>Jon/James</b></p> <p><b>James</b></p> <p><b>James</b></p>

	<p>3. Memberships</p> <ul style="list-style-type: none"> <li>- No reports.</li> </ul> <p>4. Treasurer (Monte)</p> <ul style="list-style-type: none"> <li>- Green shack is up. Hiring another staff as soon as possible.</li> <li>- Swim times have changed. See email. Outdoor pools now available until August 26<sup>th</sup>, 2012. Contract is up with TRAC for swim times. Currently seeking new times, including more days.</li> <li>- Slide will be repaired at Tomlinson park.</li> <li>- \$13,600 Community Spirit Deposit</li> <li>- \$28,500 City Operational Grant</li> <li>- Pulling information from Royal Bank regarding payments made for ads in Tribune. Still over \$500 owing.</li> <li>- Put in for CFEP grant for Magrath (see handout) June 15<sup>th</sup>. \$107,000 total request. Took out the contingency. Will hear back in December.</li> <li>- Discussion about funding for Magrath and South Terwillegar. City hires contractors for site prep but we pay.</li> <li>- Total raised for South T so far is \$50,000 approximately.</li> <li>- Advertisement discussion took place regarding Holy Trinity Riverbend Church. Currently they are paying for ad space in Tribune, however we use their space for free. Use of space in exchange for advertising discussed. Will submit an invoice and show cost is complimentary. They advertise five times a year at approximately ¼ page ad space.</li> </ul> <p><b>Motion made: Holy Trinity Riverbend Church will be informed by the board that their current bill of \$840 for previous advertising in the Tribune will be covered by Terwillegar Community League for use of their space, support with events over several years. James motioned; Char seconded. All in favor.</b></p> <ul style="list-style-type: none"> <li>- Potential change of location to Terwillegar Community Church for meetings/office space discussed starting in September when space is available. Board will discuss further.</li> </ul> <p>5. Communications (Mandy)</p> <ul style="list-style-type: none"> <li>- Mandy to ensure that minutes are not posted to the website prior to being approved by board.</li> <li>- AGM/Community Meeting will occur in October.</li> <li>- Discussed changes to be made to Facebook Rules (eg. No profane language, verbal abuse, etc). Rules to be created and submitted to board for review. They will then be posted</li> </ul>	<p><b>Monte</b></p> <p><b>Editor</b></p> <p><b>Board</b></p> <p><b>Mandy</b></p>
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	<ul style="list-style-type: none"> <li>- The Garden Committee envisions an orchard, fenced site, gazebo, picnic sites, beautiful location.</li> <li>- Current site issues include: poor soil and rabbits.</li> <li>- Discussed Prairie Mushroom fertilizer soil as a fundraiser.</li> <li>- Talk to City architect about South Terwillegar site – potential</li> <li>- Discussed function of designs at both locations (eg. Fence, hedges, etc.)</li> </ul> <p>10. Park updates</p> <p>i. Magrath Park (Jennifer)</p> <ul style="list-style-type: none"> <li>• Playhouse is 6x6 dimension. Received \$1000 from Ikea for items. Need more to make it less like a shed.</li> <li>• BBQ is \$200 each time. They need more volunteers as each BBQ requires 6 hours of work.</li> <li>• Board/Park group people are not eligible to win the Playhouse or purchase tickets.</li> </ul> <p>ii. South Terwillegar Park (Mandy)</p> <ul style="list-style-type: none"> <li>• Linda has approached Project Manager (Michelle Finn) regarding a meeting date to discuss South T budget, however no date has been set yet.</li> <li>• Discussed upcoming Toonie Carnival. A lot of fun things in the works. Volunteers needed.</li> </ul>	
12	<p>Other</p> <p>a. Canada Day Event:</p> <ul style="list-style-type: none"> <li>- Volunteers are needed in 30 minute intervals.</li> <li>- Cake from Safeway.</li> <li>- Craft Table</li> <li>- Bike parade</li> <li>- Need to confirm staff with City</li> </ul> <p>b. Volunteers:</p> <ul style="list-style-type: none"> <li>- Jon has received a few requests for information however no one has volunteered from those emails.</li> <li>- No positions have been filled as of yet.</li> </ul> <p>c. Volunteer Strategy - Danielle</p> <ul style="list-style-type: none"> <li>- Danielle emailed Alison about an online database for volunteers to fill out forms.</li> <li>- Need to follow up on Action Items in Strategy. (See Handout).</li> <li>- Southwest Seniors Committee has been developed. Dave Favor is current Chair. Will look to them in order to reach out to Seniors in our community.</li> <li>- This Strategy should be completed once the Volunteer Coordinator Position has been filled.</li> </ul>	<p><b>Kim Rost</b></p> <p><b>Mandy/Monte</b></p>    <p><b>Board</b></p>

	<ul style="list-style-type: none"> <li>- Thank you to Danielle for developing this!</li> </ul> <p>d. Art In the Park – Riverbend Event</p> <ul style="list-style-type: none"> <li>- Discussion occurred about taking part and helping to sponsor Riverbend’s Community League Day event September 15<sup>th</sup>.</li> <li>- Motion was made to support the Riverbend Art In Our Park event on September 15, 2012 by providing \$500 to the Riverbend Community League to pay for the entertainment. Motion: Monte; Seconded: Char. All in Favor.</li> </ul>	
	<p>Meeting Adjourned: 10pm  Next meeting is at <b>8:00pm on Tues. September 18, 2012, Holy Trinity Church.</b></p>	