

Terwillegar Community League Executive Meeting

Date: May 5, 2009

Location: Kim Lafrance's House

Present: Steve Simala Grant, Sherry Allan, Corey Froese, Shawna Duval, , Kim Lafrance, Richard Pangrass, Priya Nelson, Terri Saunders, Glen Pearson, Tammy Peters, Steve Johnson, Tamara Stecyk

Regrets: Vern Gorman, Mike Madan, Shelly Kwong

	Item	Responsible
	Call to Order: Steve 7:45 pm	
	Approval of April 7 Minutes Move: Richard, Second: Shawna Approval of Agenda: Priya	
1	<p>Programs (Shawna Duval)</p> <p>Capital City Clean-Up: Went well. 18 people showed up. Weather was poor. Suggestion to not try to coordinate with earth day next year and hold one week later, likely better weather. Refreshments went over well.</p> <p>Canada Day: List of activities prepared.</p> <p>Outdoor Movie in the Park: Will be run by company out of Red Deer. Will likely cost ~ \$ 5,000. Could supply popcorn, gas heaters. Proposed September 11 ~ 8 pm start up. Idea to have in conjunction with a BBQ. Decision to look into this further for next meeting.</p>	
2	<p>Finance Report (Sherry)</p> <p>Awaiting status of provincial grant (COE grant has been received). Slight additional costs for concrete but still within planned contingency.</p> <p>Casino funds: need to be spent within 2 years. Will put towards shade structure. Could foreseeably have up to \$ 40,000 left, depending on status of Provincial CIP grant.</p>	
3	<p>Community Garden (Tammy and Steve)</p> <p>CG # 1 (by Tagler Park): Paperwork submitted to COE for grant (COE slow to respond). Budget \$ 15,000. Hoping from \$ 5,000 from TCL (as per previous documentation). No compost available from COE. Planned for 60 plots.</p>	

	<p>CG#2 (by Church): Church wants to convert a piece of land to a garden and rest area. Church meeting with Don Iveson to discuss. Proposed to tie this into CG#1 so that don't have to go through process twice. Just design ideas required and design this year. Developer for neighboring property has offered to provide garden shed.</p> <p>Motion: Contribute \$ 5,000 from previous fiscal to community garden (in addition to \$5,000 from this year). Motion: Sherry. Second: Glen Carried (Unanimous)</p> <p>If current grants come through will have \$ 20,000 to spend this year.</p> <p>Motion: If neither grants do not come through, TCL treasurer authorized to contribute an addition \$ 5,000 (for a total of \$ 15,000) and look for mechanisms in the future to recuperate the money. Motion: Richard, Second: Corey. Carried (Unanimous)</p> <p>Garden contracts: Copy to Sherry. All member of community garden must be members of community league.</p> <p>Donations: question regarding tax receipts. TCL doesn't issue tax receipts as we are not a charitable organization.</p>	
4	<p>Entrance Signage (Steve)</p> <p>Three options provided (A, B, C). A blend of B (top) and C (bottom) is preferred (rounded to with planters). Next step to get quotes. Have allowed for \$ 10,000 for this in previous budgeting.</p> <p>Action: Priya to get quotes on preferred option. Action: Need to go door to door to get buy in from residents.</p>	Priya Kim
5	<p>Shade Structure Update</p> <p>Contractor starts next week</p>	
6	<p>Fundraising</p> <p>Casino: 14 more spots that need to be filled Trying to fill with community league members. Will send out the announcement via bulk email and re-post in the newsletter looking for volunteers. Forward volunteers to Priya or Joanne Knox.</p>	
7	<p>CRC (Absent):</p>	

	<p>Shelly sent note. City wants to charge \$ 3,000 per poop bag dispenser. Need to clarify with Shelly as we had understood that the COE would provide. Not clear as to who would pay. TCL not interested in paying \$ 3,000 per sign.</p>	
8	<p>Communications</p> <ul style="list-style-type: none"> a. Graphic ID/Stationary: Has provided options. Need to meet with designer (Tamara) b. Website/Email: Bulk email has been figured out (Kim) c. EFCL Board members email update: d. Henday Open House: Done. Was not well publicized. Rabbit Hill to open in fall 2009. Another meeting is scheduled. Encourage residents to voice opinion on delay to Rabbit Hill/Henday exit/entry. e. Newsletter (Terri): Deadline for submissions in May 20 (hard deadline). Advertising for next issue is on-par with previous issues. Newsletter is growing (and projected to keep growing). Need to plan resources for this as it is too much for current editorial workload. Need someone to manage advertising. f. Public Schools community meeting: Should publicize this to residents. Need to get EPSB to work better to get this information out sooner. 	
9	<p>Sub-Committees</p> <ul style="list-style-type: none"> a. Garden b. Traffic: Bryan Anderson email sent on April 8. c. Neighbourhood Watch: No update d. South Terwillegar Development: need someone to follow up on complaint email. (Richard) 	
10	<p>Memberships</p> <p>Bulk Email: All set up. Web provided did a house call to set it up. All ready to go. Tamara will be trained tonight so send bulk email items to her.</p> <p>Poop Guy: \$ 48/hour to clean up (allowed a maximum \$ 300) cleaned up various areas in T-Towne and TRA to pay for it.</p> <p>On-line memberships: Trinity web hosting can do this. Kim authorized to proceed with getting them to do this. Action:</p> <p>New Membership Cards: Have arrived</p>	
11	<p>Directors for 2009-2010</p> <p>Reminder: Need to be recruiting for various positions. Need a</p>	

	new secretary. Need to confirm with Steve whether current directors plan to stay on.	
12	Next Meeting: June 2, 2009	
	Adjourned:	
	Next Meeting: Date: June 2, 2009 Location: Glen's House	